



## NOTICE TO ALL CIPRO CUSTOMERS

### CORRECTION OF NON COMPLIANCE WITH ANNUAL RETURNS (IN DEREGISTRATION)

If an entity has been placed in deregistration due to failure to lodge annual returns, the entity will still have the opportunity to lodge its annual returns while in deregistration. The entity can lodge the annual returns electronically via the CIPRO website and will be automatically placed back into business. This will only be allowed up until publication of the entity's final deregistration.

#### Close Corporations

If the deregistration process has been completed (final deregistered) due to failure to lodge and pay annual returns, a written application may be made to the Registrar who **MAY** restore the entity. An application for restoration for a close corporation must be made by the lodgement of a duly completed CK3 form which carries a statutory fee of R150.00.

The CK3 must further indicate:

- Reasons as to why it must be restored
- Intention to lodge all outstanding annual returns and other statutory returns in order to update the information of the entity once restored
- Letter from National Treasury and Public Works indicating that they do not object to the restoration of the entity (if immovable property involved)

## **Companies**

For the restoration of a company who has been deregistered due to failure to lodge and pay annual returns, a written application on a letterhead may be made to the Registrar who **MAY** restore the entity.

The application must indicate:

- Why annual returns were not lodged
- Reasons as to why it must be restored
- Intention to lodge all outstanding annual returns and other statutory returns in order to update the information of the entity once restored
- Letter from National Treasury and Public Works indicating that they do not object to the restoration of the entity (if immovable property involved).
- Proof of payment of the prescribed restoration fee of R150.00.

Kind Regards

A handwritten signature in black ink, consisting of a large, stylized 'K' followed by a long horizontal line.

**Mr Keith W. Sendwe**

**CHIEF EXECUTIVE OFFICER**

**18<sup>th</sup> December 2009**