



COMPANIES AND INTELLECTUAL  
PROPERTY REGISTRATION OFFICE

a member of the dti group

**NOTICE TO CUSTOMERS**  
**BACKLOG REPORT ON**  
**COMPANIES AND CLOSE CORPORATIONS PRODUCTION**

CIPRO has engaged in an exercise of streamlining processes and as a result, certain processes have changed (e.g.) discontinuation of e-lodgments on CM29's.

CIPRO acknowledges the negative impact of longer turnaround times and backlogs on the business fraternity, however, it is also the mandate of CIPRO to protect the investors by putting measures in place to combat fraud and ensure the integrity of our information to be disclosed, amongst other things.

CIPRO is experiencing backlog in the following areas:

Process Description	Average Turnaround time	Current Turnaround time
CM29's, CM22's, CM31's	7 working days	35 working days
CK2's and CK2A's	15 working days	29 working days
Deregistrations of CC & Co's	2 working days	10 working days

Currently CIPRO is engaged in an overtime project in order to meet the demands of our clients and also to process applications within a reasonable time whilst putting measures in place to alleviate fraud.

More contract workers have been recruited to assist with this project as well.

We apologize for the inconvenience caused; your co-operation in this regard will be highly appreciated.

Yours truly,

**Mr. KEITH W.SENDWE**

Chief Executive Officer

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